

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**  
**FOR**  
**SUPPLY OF HOT TAP FITTINGS & HOT TAPPING SERVICES ACROSS**  
**GUJARAT GAS LTD. (GGL) LOCATIONS**

**REF. NO. GGL/EOI/2018-19/002**

**PUBLISHED ON 26<sup>TH</sup> DECEMBER 2018**

**EOI SUBMISSION BY 25<sup>TH</sup> JANUARY 2019**

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## **A. INVITATION FOR EXPRESSION OF INTEREST (EOI)**

Gujarat Gas Limited (GGL) intends to empanel interested & capable contractors for **“Supply of Hot Tap Fittings & Hot Tapping Services across Gujarat Gas Ltd (GGL) locations”**.

Experienced and capable contractors are requested to give their expression of interest for empanelment with GGL for this requirement, within the stipulated timelines, in line with the requirements detailed in this document.

The Bidder Qualification Criteria (BQC) based upon which the bidders shall be evaluated are listed in Section C of this document. The Expression of Interest (EOI) should be accompanied by all the necessary documents as mentioned in Section C.

Contractors already working with GGL for subject category or any similar/ associated activities are **NOT AUTOMATICALLY QUALIFIED** for this category. Any interested existing contractors should respond to this EOI, after which the evaluation process will be followed as applicable, in line with the criteria defined in this document.

Bidders qualified under this process will be empanelled for a period of 1 (One) year from the date of empanelment, subject to satisfactory performance and fulfilment of all relevant obligations.

GGL reserves the right not to issue the enquiry/tender subsequent to the EOI evaluation and/or modify the process without assigning any reason whatsoever.

This notice does not in any manner impose any legal obligations on GGL or confer any rights on any other party in respect of the contents herein. Any contractual obligations or rights shall always be subject to a final and binding written contract executed between GGL and the party claiming such contractual obligations or rights.

GGL has the sole discretion to accept or reject any of the submissions without assigning any reasons. Responses submitted through Agents / Intermediaries will not be considered.

## **B. INSTRUCTIONS TO BIDDERS**

1. The onus of providing all necessary company/ experience related information, in appropriate manner and medium, as prescribed in this document, and so as to demonstrate the competency of the Bidder and to allow proper evaluation, will rest entirely on the Bidder. The Bidder shall ensure submission of complete & comprehensive information/documentation in the first instance itself.
2. If the Qualification documents are submitted in company's name, a '**Power of Attorney**', in favour of the person who is authorized to sign the qualification documents on behalf of the company, must accompany the qualification documents.
3. All information has to be typed or hand written legibly. All pages of the qualification documents have to be signed by the Bidder's authorized personnel (**as given in point 2 above**). All corrections, erasures or overwriting, therein, have to be signed by the Bidder's authorized personnel.
4. The description of scope of work mentioned in the title is indicative only and the detailed scope of work will be provided in the respective tender documents, if & when issued to qualified bidders only.
5. The decision of GGL for selection or rejection of the bidders shall be final and binding to all without assigning any reason whatsoever.
6. GGL reserves the right to disqualify / reject any bidder at any stage, if a bidder is discovered to have resorted to material misrepresentation or provided fraudulent information / statement.
7. Even though meeting the qualification criteria, any Bidder may be disqualified if the Bidder:
  - a) Has been blacklisted / terminated from any works by GGL and/or any State/Central Government entity.
  - b) Has made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
  - c) Has past record of poor performance at GGL/ other clients, such as abandoning the works, not properly completing the contract, statutory non-compliances, inordinate delays in completion, litigation history, or financial failures etc.; and/or
  - d) Has indulged in inducement of any GGL official and/or their consulting engineer and other advisors in any manner whatsoever
8. As part of the qualification process, GGL, at its sole discretion, may also visit Bidder's works/project sites and/or any Bidder's premises to assess level of Quality, Safety, and bidder's ability to plan, mobilize and deploy resources.
9. The Bidder is expected to examine carefully all instructions & formats in the documentation. Failure to comply with the documentation requirements of EOI document shall be at the Bidder's own risk and may result in disqualification of the Bidder.
10. The EOI documentation and all correspondence, incidental to and concerning the same, shall be in English language. For supporting documents and printed literature submitted in any other language, an equivalent English translation shall also be submitted. Responsibility for correctness in translation shall lie with the Bidder. In case of any conflict, for the purpose of interpretation of the bid, the English translation shall govern.
11. In case of any queries or details/clarity required, write to us on [prequalification@gujaratgas.com](mailto:prequalification@gujaratgas.com) latest by 2<sup>nd</sup> Jan'19.

### C. Bidder Qualification Criteria (BQC)

Sr. No.	Criteria	Supporting Documents
1	Bidder shall be a registered partnership Firm/ Company as per relevant Act.	Copy of certificate of registration / incorporation needs to be submitted
2	Bidder shall have manufactured and supplied minimum 5 numbers of Hot Tap fittings (3-way Tee / sleeves) for size 6" NB & above and Class 300 and above in last 3 years to Oil and Gas company/City Gas Distribution company from the date of EOI advertisement.	Gujarat Gas Ltd. <b>existing suppliers</b> shall submit copy of performance certificate issued by location of Gujarat Gas Ltd.  <b>New bidder</b> shall submit the Copy of Purchase order and inspection release note for the same Purchase order.
3	Bidder shall have executed minimum 10 nos. of branch off connection or stopple operation through hot tapping on pipeline size 6" NB & above in last 3 years to Oil and Gas company/City Gas Distribution company from the date of publishing of this EOI.	Gujarat Gas Ltd. <b>existing suppliers</b> shall submit copy of performance certificate issued by location of Gujarat Gas Ltd.  <b>New bidder</b> shall submit the Copy of work order and satisfactory work completion certificates issued by the clients to bidder for same work order.
4	Statutory Registration / Compliance (As Applicable)	1. PAN Card copy 2. GSTIN (GST registration certificate) 3. PF and ESIC registration
5	Other Criteria	<ul style="list-style-type: none"><li>• Letter stating the Bidder is not blacklisted / put on holiday by any PSU or CGD oil and gas companies for relevant bid items.</li><li>• Bidder has to meet qualification criteria on its own. Joint Ventures / consortium are not allowed.</li></ul>

**Note:** The expression of interest along with all required supporting documents as listed above should be sent to below mentioned address captioned with EOI Reference no.:

**AVP- Materials**  
**Gujarat Gas Limited.**  
**9<sup>th</sup> Floor, Avdhesh House,**  
**Opp. Shri Govind Gurudwara,**  
**S. G. Highway, Ahmedabad - 380054**